Summit Metro Parks – Himelright Lodge Alcohol Information Sheet

General Guidelines

- All use of alcoholic beverages on park property must be approved in advance through a Special-Use Permit application and process.
- Alcoholic beverages will only be approved for private or 501(c)3 organizations in designated areas at the Himelright Lodge.
- The event host may be required to obtain State of Ohio Temporary Liquor Permit.
- Cash bars are **not** permitted. Exceptions may be made for events with a Temporary Liquor Permit. (*Non-profit organizations only*)
- The event host or sponsor must be the applicant responsible for acquiring related SMP permits and State of Ohio Temporary Liquor Permits (if applicable), must be 21 years of age and must be present during the entire event or activity.
- Applicants may be required to obtain additional liquor liability insurance depending upon the event and/or related activities.
    - General liability insurance typically does not cover events from liability claims resulting from incidents involving alcohol consumed at the event.
    - Insurance must indemnify and hold harmless the Summit Metro Parks Board of Park Commissioners and Summit Metro Park staff, and volunteers from any and all claims incurred against the permit holder because of permit holder's use of Summit Metro Park property.
- Definitions: Alcohol is defined as beer or intoxicating liquor (wine, mixed beverages of spirituous liquor).

Ohio Department of Liquor Control (ODLC) Temporary Liquor Permit Requirements

- When is a Temporary Liquor Permit required?
    - **PERMIT REQUIRED**: A permit is required if a qualified organization intends to provide beer, or intoxicating liquor (wine, mixed beverages of spirituous liquor) either for sale by the drink or through the use of an entrance fee, cover charge, etc. or renter wishes to provide alcohol at a function open to the general public.
    - **NO PERMIT:** No permit is required if an individual or organization intends to provide beer, or intoxicating liquor at a private function where access is restricted to invited guests only, such as a wedding reception, for which no admission fee is charged, or any alcoholic beverages sold.
- The event sponsor or applicant is responsible for obtaining an approved Summit Metro Parks Special-Use Permit **prior** to obtaining the appropriate ODLC permit.
- Ohio liquor laws and rules can be modified at any time. It is suggested that the renter contact the Ohio Department of Liquor Control at (614) 644-2360 or web.liqr@com.state.oh.us for information regarding applications and permits. **Failure to secure the appropriate alcohol permit may result in cancellation of the event.**
- ODLC requests that applications be submitted at least 2-3 weeks in advance of the event date.
- For more information on types of ODLC Temporary Permits go here: https://www.com.ohio.gov/documents/liqr_TempFAQChart.pdf
- For more general information go here: https://www.com.ohio.gov/liqr/

Management and Control Requirements

- Summit Metro Parks Special Use Permit holder and/or ODLC Temporary Liquor Permit holder (applicant) is responsible for levels of consumption/limit to amount served per person.
- The permit holder is required to provide control points and age verification during the event. Summit Metro Parks will provide the applicant with a map of the approved consumption area, and event organizers are responsible for appropriately restricting access.
- The permit holder is required to provide, maintain, staff and monitor all requirements for Temporary Liquor Permit activities.
- Event organizers should encourage recycling of all waste from the event, including beverage containers. Any collected recycling should be placed within the appropriate container on site if available or transported off-site to recycling facilities.
- The applicant may be required to schedule and employ park rangers or Summit Metro Parks staff at their own expense.

- The Chief of Police will assess events to determine security requirements. Summit Metro Park staffing minimum requirement is one employee above the age of 21 per every 150 people. Because you are reserving your date well in advance, please note that the special-use staffing fees applied to your final invoice will be based on the rates in effect **during the year of your event**, rather than today's rates. For estimating purposes, our current staffing rate is a $270 minimum (which covers up to four (4) hours), plus $60 for each additional hour (up to a maximum of six (6) hours). Because our pricing is updated annually, we want to share this information early so you can factor potential adjustments into your event budget.
- Alcoholic beverages must be brought onto the property on the day of the event and removed at the end of each day by the permit holder and/or licensee during the time of the event space rental.
- Ohio Division of Liquor Control highly recommends that food be offered at any event that includes alcoholic beverages.

Hours of Service

- Approval of the hours of events will be limited to facility hours and type of event.
- The Special-Use Permit must clearly state hours that alcoholic beverages will be consumed and signed by the permit holder. The latest alcohol may be consumed is a half-hour before your departure time (Example: If your reservation departure time is 11:00pm, the latest alcohol consumption time permitted is 10:30pm).
- Alcoholic Beverage service must end one hour prior to the "end consumption" time listed on permit, with a last call announcement.
- We only allow one alcohol shift per reservation/day. Split alcohol times are not permitted.

Who may Provide/Serve/Consume Alcohol

- No persons under 21 years of age may purchase, possess, or consume any alcoholic beverages, nor may such alcoholic beverages be purchased for or served to them.
- No person under the age of 18 years shall sell, serve, or dispense any alcoholic beverage. No person under the age of 21 years shall prepare or mix alcoholic beverages in the capacity of a bartender.
- No alcoholic beverage server is permitted to consume any alcoholic beverages while on duty.