



TITLE: Horticulturalist-Maintenance Worker

STATUS OF EMPLOYMENT: Seasonal

SALARY CLASSIFICATION: Hourly - Starting rate \$13 - \$15/per hr.

BENEFITS: Participation in the Ohio Public Employees Retirement System

GENERAL STATEMENT OF DUTIES:

Horticulturalist-Maintenance Worker maintains and enhances Park District's lands and facilities by performing unskilled and semi-skilled horticultural duties necessary for the maintenance of the park landscape beds. May be required to perform general maintenance of buildings, and facilities on a seasonal basis and to help with the construction of certain park improvement projects.

SUPERVISION RECEIVED:

Reports to the Park Manager, Assistant Park Manager, Crew Leader, or other designated supervisor.

SUPERVISION EXERCISED:

May be called upon to oversee other seasonal employees.

DUTIES AND RESPONSIBILITIES:

1. Performs unskilled and as capable, semi-skilled work including but not limited to:
 - Landscape maintenance such as mulching, pruning, weeding, deadheading and annual/perennial plant care.
 - Installs landscapes and seasonal flowers beds.
 - Monitors and ensure plant health. Waters plants as needed.
 - Path maintenance such as resurfacing, pruning, trimming, installing and maintaining signs, and cleaning drainage.
2. Other functions performed as needed:
 - Routine maintenance of park lands and facilities such as picking up trash, picnic maintenance, trail maintenance, landscape, signs, and painting/staining.
 - Building and facility maintenance such as cleaning, washing windows and fixtures, mopping floors, minor repairs, painting, setting up for programs and other janitorial duties.
 - Parking lots maintenance such as picking up trash, removing debris, and cleaning drainage systems,
 - Turf maintenance such as seeding, mowing, trimming, and edging.
 - Installs, maintains, and remove signs, as assigned.
 - Operates and maintains trucks, mowing equipment, utility vehicles, small engine equipment, and power tools.
 - Assists in special events and activities sponsored by the Park District.
3. Carries out duties and responsibilities in safe and efficient manner to maintain safe work environment and surrounding area. Reports hazardous situations and/or potentially unsafe conditions promptly to supervisory personnel and/or rangers. Participates in the safety and risk management programs of the Park District.
4. Performs other related duties as assigned by supervision.

QUALIFICATIONS:

Age Requirement

Must be 18 years of age or older.

Education:

High school student, graduate of high School or GED equivalent preferred.

Experience:

Experience in horticulture preferred.

Knowledge and abilities:

- A. Weed identification and plant knowledge preferred.
- B. Ability to perform substantial physical labor, outdoors in all weather conditions.
- B. Ability to understand and follow simple oral and written instructions.
- C. Demonstrated emotional intelligence including demonstrated self-awareness and accurate self-assessment, demonstrated sensitivity and empathy, demonstrated openness, reliability, trust and consistency.

Licenses:

Possession of a valid State of Ohio motor vehicle drivers' license with driving record in compliance with Park District's policies.

Physical Requirements:

Physical condition adequate to perform all related duties and assignments.

Essential Physical Demands and Working Conditions

While performing the duties of this job, the employee is regularly required to stand, walk (often on uneven terrain), talk and hear. The employee frequently is required to use hands to finger, handle or feel and is required to reach with hands and arms. The employee is required to sit; climb or balance; stoop, kneel, crouch or crawl; taste or smell. The employee may be exposed to high, precarious places. The employee must regularly lift and/or move up to 50 pounds and may occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus.

While performing the duties of this job, the employee is regularly exposed to moving mechanical parts; extreme outside weather conditions including temperature, humid and wet; fumes or airborne particles; and confined spaces. The noise level of the working environment may often be loud.

CONDITIONS OF CONTINUED EMPLOYMENT:

Must successfully complete a one (1) month probationary period. Must agree to and comply with Summit Metro Parks drug-free (including THC and alcohol) policies and testing.

COMPLETION OF SEASONAL APPLICATION REQUIRED FOR HIRING CONSIDERATION.

Link to Seasonal Application:

<https://www.summitmetroparks.org/wp-content/uploads/SEASONAL-Employment-Application-2025-Interactive.pdf>