



TITLE:

Police Officer

STATUS OF EMPLOYMENT:

Full time Year Round

SALARY CLASSIFICATION:

Range is \$30.13 - \$36.02 per hour

BENEFITS:

Police Officer Employee Benefit Package.

GENERAL STATEMENT OF DUTIES:

Serves as a Law Enforcement Commissioned Peace Officer enforcing State of Ohio laws (Ohio Revised Code,) and Park District rules and regulations. Protects life, property, and maintains good order within the parks. Patrols assigned areas for the purpose of assisting park patrons to have safe and enjoyable park experience. Provides information, education, and assistance to park visitors to achieve safety, security and resource protection. Performs duties with tact, diplomacy, discretion, respect, and impartiality.

SUPERVISION RECEIVED:

Reports to Police Supervision. May receive direction from a Park

Manager, when necessary.

SUPERVISION EXERCISED:

Supervision of other Rangers may be assigned by a Police Supervisor.

DUTIES AND RESPONSIBILITIES:

1. Enforces violations of park rules and other laws. Provides information, education, and assistance to park visitors in a friendly and respectful manner. Advises park visitors of park district rules and regulations for the purpose of education, prevention and deterrence.
2. Patrols assigned park properties by motor vehicle, on foot, on bicycle and all-terrain vehicle to provide a deterrent to potential violators.
3. Enforces Ohio laws and Park District rules and regulations with tact, diplomacy, discretion, respect, impartiality, and without discrimination. May enforce applicable municipal ordinances when directed by supervision.
4. Administers special use, lodge and shelter permits. Admits groups to lodges and shelters and monitors their use. Secures the facility upon departure of the group.
5. Performs certain maintenance duties in emergencies or due to safety hazards.
6. Participates in the safety, risk management, and resource protection programs of the Park District. Monitors environmental and other natural conditions such as flooding or windstorms, to adequately warn park patrons of potential threats to safety. Takes appropriate action after consultation with supervision to close areas or facilities as appropriate for the conditions.
7. Monitors and assists in special events and activities scheduled in parks.
8. Takes charge in case of accidents or other emergencies. Assists sick or injured visitors and administers first aid within the limits of training. Conducts necessary investigations.
9. Monitors conditions within and adjacent to park property to protect visitors and resources from fire and hazardous materials incidents. Uses fire extinguishing equipment when needed. Assists in management and/or containment of hazardous materials incidents within the limits of training and as directed by supervision.
10. Reports incidents of serious crimes and accidents to the local police and/or fire department/EMS as necessary.
11. Investigates and reports on suspicious activities. Apprehends, cites, or arrests violators when appropriate. Appears in court as a witness when required.
12. Makes written reports of patrol activities and incidents.
13. Performs related duties as assigned by Police Supervision, or Park Manager when appropriate.

DUTIES AND RESPONSIBILITIES continued

QUALIFICATIONS:

1. **Education:**
Graduation from High School or GED required. Associates degree or related field experience preferred.
2. **Experience:** One or more years' experience in parks, natural resources or comparable law enforcement preferred, but not required.
3. **Knowledge and abilities:**
 - A. Ability to communicate effectively orally and in writing.
 - B. Ability to make timely and effective decisions.
 - C. Ability to carry and use effectively fire extinguishing tools (e.g. fire extinguisher and equipment.)
 - D. Ability to move barricading to locations where needed, or to move emergency supplies, equipment or materials to locations within the parks.
 - E. Maintains knowledge of currently applicable procedures, policies, and court rulings regarding laws of arrest, search and seizure.
 - F. Maintains skill level with defensive equipment to meet State of Ohio re-qualification requirements.
 - G. Ability to operate vehicles safely.
 - H. Demonstrated emotional intelligence to include demonstrated self-awareness and accurate self-assessment, demonstrated sensitivity and empathy, demonstrated openness, reliability, trust and consistency.
4. **Licenses:**
 - A. Ohio Peace Officer Basic Training Certification obtained within six months of employment.
 - B. Successfully complete advanced training required by law or by the Park District.
 - C. Valid CPR for the Professional Rescuer and Standard First Aid certifications obtained within one year of employment.
 - D. Must have valid State of Ohio Driver's license.
5. **Physical Requirements:**
 - A. Physical condition adequate to perform assigned tasks.
 - B. While performing the duties of this job, the employee is regularly required to stand, walk (often on uneven terrain), talk and hear. The employee frequently is required to use hands to finger, handle or feel and is required to reach with hands and arms. The employee is required to sit; climb or balance; stoop, kneel, crouch or crawl; taste or smell. The employee must regularly lift and/or move up to 25 pounds and may occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.
 - C. While performing the duties of this job, the employee is regularly exposed to extreme outside weather conditions including temperature, humid and wet; fumes or airborne particles; and confined spaces. The employee may be exposed to the body fluids of others while performing first aid/rescue procedures.

CONDITIONS OF CONTINUED EMPLOYMENT:

Must successfully complete a 12-month probationary period.