



TITLE: Maintenance Worker

STATUS OF EMPLOYMENT: Service Center Seasonal

SALARY CLASSIFICATION: Hourly - Starting rate \$14 - \$16/per hr.

BENEFITS: Participation in the Ohio Public Employees Retirement System

GENERAL STATEMENT OF DUTIES:

As a key member of our maintenance crew, you'll tackle a diverse range of hands-on projects, from roadway and trail upkeep to landscape beautification and building maintenance. You'll work alongside skilled professionals, using a variety of equipment – from road repair equipment such as crack sealers and trucks to mowers and power tools – to complete essential repairs, renovations, and improvements. Contribute to creating a welcoming and enjoyable environment for our community by assisting with everything from routine maintenance and preventative care to special events and activities.

SUPERVISION RECEIVED:

Reports to the Operations Services Manager, Project Manager, or as assigned, to another designated supervisor.

SUPERVISION EXERCISED:

May be called upon to provide routine work direction to other seasonal employees.

DUTIES AND RESPONSIBILITIES:

- I. Performs unskilled and as capable, semi-skilled work in a responsible manner. Typical duties including but not limited to:
 - Works with skilled-level employees (Technician III, Carpenter, Utility, Maintenance/Utility) toward the completion of construction, renovation projects and repair work of facilities.
 - Roadway, parking lots and walkways maintenance such as patching, striping/painting, cleaning out drainage systems, installing delineators, sign maintenance/installation, crack sealing and seal coating.
 - Trail maintenance such as resurfacing, grading, pruning, trimming, installing and maintaining signs, steps, culverts and drainage.
 - Turf, landscape and plant maintenance functions such as seeding, sodding, fertilizing, mowing, trimming, aerating, plant installation, soil preparation, irrigating, plant propagation.
 - Operates and maintains the following equipment:
 - Trucks; crack sealing equipment; power/hand tools; utility vehicles; small engine equipment; mowing equipment.
2. Other functions performed as needed:
 - Preventative and routine maintenance of park lands, buildings, and facilities such as picking up trash, picnic maintenance, trail maintenance, landscape, signs installation/maintenance, and painting/staining.
 - Building and facility maintenance such as washing windows, walls, floors, and fixtures, minor repairs, painting, and other janitorial duties.
 - Assist with plant/tree removal.
 - Assists with special events and activities sponsored by the Park District.

3. Carries out duties and responsibilities in safe and efficient manner to maintain safe work environment and surrounding area. Promptly notifying supervisory personnel of hazardous and/or potentially unsafe. Participates in the safety and risk management programs of the Park District.
4. Performs other related duties as assigned by supervision.

QUALIFICATIONS:

Age Requirement

Must be at least 18 years of age or obtained a high school diploma or GED.

Education:

High school student, graduate of high School or GED equivalent preferred.

Experience:

Experience/knowledge in general construction practices, included but not limited to buildings, roadways, earthwork and/or landscaping preferred.

Knowledge and abilities:

- Ability to perform substantial physical labor, outdoors in all weather conditions.
- Ability to understand and follow simple oral and written instructions.
- Demonstrated emotional intelligence to include demonstrated self-awareness and accurate self-assessment, demonstrated sensitivity and empathy, demonstrated openness, reliability, trust and consistency.

Licenses:

Possession of a valid State of Ohio motor vehicle drivers' license with driving record in compliance with Park District's policies.

Physical Requirements:

Physical condition adequate to perform all related duties and assignments.

Essential Physical Demands and Working Conditions

While performing the duties of this job, the employee is regularly required to stand, walk (often on uneven terrain), talk and hear. The employee frequently is required to use hands to finger, handle or feel and is required to reach with hands and arms. The employee is required to sit; climb or balance; stoop, kneel, crouch or crawl; taste or smell. The employee may be exposed to high, precarious places. The employee must regularly lift and/or move up to 50 pounds and may occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus.

While performing the duties of this job, the employee is regularly exposed to moving mechanical parts; extreme outside weather conditions including temperature, humid and wet; fumes or airborne particles; and confined spaces. The noise level of the working environment may often be loud.

CONDITIONS OF CONTINUED EMPLOYMENT:

Must successfully complete a one (1) month probationary period. Must agree to and comply with Summit Metro Parks drug-free (including THC and alcohol) policies and testing.

COMPLETION OF SEASONAL APPLICATION REQUIRED FOR HIRING CONSIDERATION.

Link to Seasonal Application:

<https://www.summitmetroparks.org/wp-content/uploads/SEASONAL-Employment-Application-2025-Interactive.pdf>