



TITLE: Concession Stand Worker
Status of employment: Seasonal
SALARY CLASSIFICATION: Hourly – Salary Schedule C
BENEFITS: Participation in the Ohio Public Employees Retirement System

GENERAL STATEMENT OF DUTIES:

To serve food products and other services to customers at Summit Metro Parks concession stand facility in a courteous manner and under the proper guidelines of local Health Department safety requirements.

SUPERVISION RECEIVED:

Reports to the Gate House/Concession Stand Supervisor, Park Manager or other designated Summit Metro Parks supervisor.

SUPERVISION EXERCISED:

N/A

DUTIES AND RESPONSIBILITIES:

1. Serve food products to customers in a courteous and professional manner, and ensure that the highest standards of sanitation requirements are met on a daily basis.
2. Rent Peddle boats and properly distribute personal floatation devises (PDF's), and assist customers in loading and unloading from rental boats.
3. Accurately operate cash register in tabulating daily customer charges, counting money, making proper change and preparing daily bank deposits.
4. Accurately prepare daily concession stand deposit reports and properly record boat rental activities and deposits.
5. Keep the concession stand and immediate surrounding area neat, clean and orderly.
6. Keep the Gate House/Concession Stand Supervisor informed of sale item inventory, and submit request for low stock items to supervisor.
7. Performs related duties as assigned by Gate House/Concession Stand Supervisor, Park Manager or other designated SMP supervisor.

QUALIFICATIONS:

1. Education:
Graduation from High School or GED preferred.
2. Experience:
Experience in retail sales, food service or public service helpful.
3. Knowledge and Abilities:
 - A. Ability to deal courteously but firmly and professionally with the public.
 - B. Ability to serve food products in a sanitary and safe environment.
 - C. Ability to handle money accurately along with providing accurate daily deposits.
 - D. Customer service skills; must present a neat and professional appearance.
4. Licenses:
Possession of a valid State of Ohio driver's license preferred.
5. Physical Requirements:
Physical condition adequate to perform all related duties and assignments.

CONDITIONS OF CONTINUED EMPLOYMENT:

Must successfully complete a one (1) month probationary period.