



Internal/External Posting:

Fleet Manager

Classification:

Full Time, Salaried, Exempt
Salary Grade 25
Anticipated starting salary range \$49,400 - \$61,800

Benefits:

Ohio Public Employees Retirement System, Management Employees Benefit Package

Profile:

Working under the direction of the Operations Service Manager responsible for managing and supervising the park district's fleet management program; acquisition, utilization, maintenance, repair, replacement and disposal of vehicles and equipment; and responsible for managing all aspects of operation of a full-fledged vehicle and equipment maintenance facility. Provide leadership, guidance and evaluation, both directly and indirectly, for full-time staff, seasonal employees and vendors.

Qualifications:

Associates degree or ASE certification, typically acquired from an accredited institution, in automotive mechanic, or closely related field, or equivalent combination of certifications, education, training, and experience. Minimum experience requirements: Five (5) years automotive mechanic field; one (1) year operation of dump trucks with air brakes and with/without trailers preferred; and, three (3) years supervisory role preferred. Experience creating and establishing fleet policies and procedures, from vehicle assignment to replacement cycling. Experience in price, spec, and purchase or leasing of vehicles and equipment desired. Ability to lead, instruct, organize and maintain a team. Understanding of OSHA/PERRP regulations. Demonstrated skills: Budgeting; negotiating; accounting; emotional intelligence; and credibility. Advanced Word, Excel and Access skills are preferred.

Credentials/Licenses/Certifications:

State of Ohio Driver's License, with driving record in compliance with Park District's policies required. State of Ohio Commercial Driver's License, Class A preferred. Valid CPR/AED and first aid certification or ability to obtain within one year. Underground Storage Tanks (USTs) Class A/B Operator certification, or ability to obtain within six months.

Conditions of Continued Employment:

Must successfully complete a one-year probationary period.

Contact:

Please submit a letter of interest and resume in PDF or Word format to: employment@summitmetroparks.org

Posting Date:

November 22, 2022

Closing Date:

Open until filled or withdrawn.