

# Summit Metro Parks

<b>Position Vacancy:</b>	<b>INTERNAL &amp; EXTERNAL: Marketing &amp; Public Relations Manager</b>
<b>Classification:</b>	Full-Time, Exempt, Salary Grade 24 \$49,400-\$61,800
<b>Benefits:</b>	Administrative & Management Employee Benefits Package. Ohio Public Employees Retirement System
<b>Profile:</b>	Under the direction of the Chief of Marketing & Communications, manage a comprehensive marketing, social media, promotional and public relations plan to help attract and retain visitors and enhance the user experience. Assists with internal and external communications, marketing, public relations, events marketing and implementation, publications, media placement, Web site management, social media, special projects and other duties as assigned.
<b>Qualifications:</b>	Bachelor's degree (preferred) in marketing, communication, public relations or related field and 5 years of experience. Proficiency working with websites, content management systems and social media. Excellent writing, editing and project management skills. Demonstrate emotional intelligence. Flexible work hours, including evenings, weekends and holidays, as required. Valid Ohio driver's license.
<b>Conditions of continued employment:</b>	Must successfully complete a one-year probationary period.
<b>Contact:</b>	Please submit a letter of interest/e-note and resume in Word Doc or PDF to Stephanie Walton, Chief of Marketing & Communications <a href="mailto:@employment@summitmetroparks.org">@employment@summitmetroparks.org</a>
<b>Posting Date:</b>	September 16, 2021
<b>Closing Date:</b>	Until position is removed or filled.